

Leasowe United

APPLICATION FORM

Guidance Notes

The following guidance is provided to assist with the application process for the Participatory Budgeting event on **Wednesday 19th October 2022** at the **Kingsway Academy Building, Birket Ave, Leasowe, CH46 1RB, 6 - 9pm.**

Please note a representative or participant of your group must be prepared to tell the Leasowe community what their project is all about in a 2-minute pitch at the Participatory Budgeting event – **Leasowe United.**

The funding for this event is provided by the Merseyside Police and Crime Commissioner, Merseyside Police, Op Medusa (Govt Funded Initiative Tackling County Lines) and Prima Housing Group.

‘Create safer and stronger Communities’

‘Reduce anti-social behaviour and protect vulnerable people.’

Merseyside Police are working with local partners including the Merseyside Police and Crime Commissioner, Op Medusa (Govt Funded Initiative Tackling County Lines), Prima Housing Group and Wirral Council to bring this funding opportunity closer to communities and work Better Together.

Community groups operating in Leasowe or intending to utilise this funding to work in these areas are invited to this event to bid for funding up to £5,000.

Eligibility Criteria

- The maximum bid allowed is £5,000
- Multiple bids from a single organisation will not be accepted
- Those bidding must be from a community group or individual operating and intending to use funding within Leasowe.
- Only constituted groups can apply
- Minimum voting age is 11
- The voting process is to be done via the ‘Smiley Face voting slip’
- Those attending must vote on all bids presented on the day of the event
- A representative from the community group must provide a 2-minute pitch on the day of the Participatory Budget event (19th October) outlining their proposed bid.

Participatory Budget Application Form

Please return by **9am on Friday the 9th of September 2022** - unfortunately bids received after this date will not be considered.

Information about yourself / organisation

Name of your organisation	
Name of Project (If applicable)	
Name of main Contact	
Date of Birth	
Position in the organisation	
Address and Postcode	
Main Contact No:	Email:

Information about your project

1. What are you requesting funding for?

Explain what activities/services you will deliver with the funding (Maximum of 250 Words)

2. Who will benefit from your project and in what way?

Explain which groups in the community will benefit and how

3. What will change as a result of your project?

Please remember all bids must have an aim to 'Create safer and stronger Communities'

4. Financial information

How much funding are you bidding for? (Maximum of £5,000)

Please ensure the amount you are bidding for is reflected and justified within your application.

£

Please note parts of this application will feature in a booklet at the Participatory Budgeting Event on Wednesday 19th of October 2022 to assist the Leasowe community in supporting and voting for your project.

Before returning your application form, have you...

- Checked the criteria to ensure you are eligible to apply?
- Provided contact details of your Organisation and Project?
- Provided a clear description of the aims of the project and why it should be supported?
- Provided a bid amount?
- Completed ALL the sections of the application form?
- Signed and dated the application form?
- The Bid Contact (or nominee) must be prepared to give a 2-minute presentation on the project at the Participatory Budget event on Wednesday 19th of October 2022.

Please ensure the application form is submitted by 9am on Friday the 9th of September 2022

Conditions and Declaration

I hereby certify that the information contained in this application form is accurate and acknowledge that in the event of a grant being made, the application form and guidance notes will be the basis of a binding agreement.

- The bid contact must be able to attend the event on **Wednesday 19th of October 2022**.
- Any bid made will be used only for the purposes for which it is granted
- Any unspent monies must be returned in the form of a cheque payable to 'Merseyside Police'. The applicant understands that failure to comply with the above requirements may result in the recovery of monies paid.
- Applicants must be willing to participate in any promotion in relation to the event
- Applicants must bring along details of the bank account that the money is to be paid into and understand that a further Vetting Form will be required (this will be provided on the day of the PB event). There will be a process of reviewing the successful bids to ensure that they meet the above criteria and that they are legal.

Name: _____ Signature: _____

Date: _____ Position: _____

Leasowe United are committed to protecting and respecting the privacy of your personal data. This privacy notice explains how your data is collected, used transferred and disclosed. It applies to data collected when you apply.

By completing this application form, you are allowing us to use your name, date of birth, telephone number, address, email address to help us monitor the impact of and improve and aid future research and contribute to performance statistics. Your details will remain confidential and will not be shared with any third party other than Merseyside Police.

Please send your completed form to: LeasoweUnitedPB@merseyside.police.uk