**Prima Group**

**APPLICATION TO KEEP A PET**

***One form per animal required to be completed. If you have more than one pet, please request additional forms from your Housing Officer.***

*Please answer all questions and delete as appropriate*

|  |  |
| --- | --- |
| **Name/ s**  **(Enter both names if joint tenants)** |  |
| **Address** |  |
| **Tel No.** |  |

**YOUR HOME**

|  |  |
| --- | --- |
| Do you live in a flat or a house? |  |
| If you live in a flat, is your flat on the ground floor? |  |
| How many bedrooms does your property have? |  |

**THE PET YOU WISH TO KEEP**

|  |  |
| --- | --- |
| Do you already have Prima Group’s permission to keep a pet at your home? |  |
| What type of pet do you wish to keep? |  |
| What type of breed is the pet? |  |

*In signing this agreement, I/we understand that, in making this application, I/we do not have consent to keep a pet. I/we further agree not to take ownership of a pet until such time that I/we receive written permission from the Group.*

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

**TO BE SIGNED BY BOTH JOINT TENANTS WHERE APPLICABLE**

**PET OWNERSHIP AGREEMENT**

***One form per animal required to be completed. If you have more than one pet, please request additional agreement forms from your Housing Officer.***

|  |  |
| --- | --- |
| Name/ s  (Enter both names if joint tenants) |  |
| Address |  |
| Tel No. |  |

|  |  |
| --- | --- |
| Type of animal |  |
| Breed (if applicable) |  |
| Colour |  |
| Age |  |
| Pet’s name |  |

**GENERAL**

Permission will cease in the event that the animal dies or is rehomed. The animal must not be automatically replaced; permission must be sought from the Group prior to taking ownership of any new animal.

Breeding of animals is not permitted.

Animals must not be allowed to cause deterioration to the Group’s property, internally or externally.

Kennels, runs and aviaries are not permitted, with the exception of guide and hearing dogs. Hutches are not permitted in communal gardens.

Animals must not be tied up, or left unattended for long periods of time in gardens. Animals must not be left unattended at any time in communal garden areas.

Small animals and fish must be kept in suitable environments.

The tenant is responsible for the health and welfare of the animal and must be familiarised with, and comply with the following legislation:

* The Litter (Animal Droppings) Order 1991
* The Control of Dogs Order 1992
* Clean Neighbourhoods and Environment Act 2005

DOGS:

Permission to keep a dog is on the condition that:

* the dog wears a collar and ID tag with the name and address of the owner on it
* the dog must be properly supervised and kept on a leash whilst outside the tenant’s home.
* where the dog fouls, the tenant must remove the faeces immediately and dispose of it in an appropriate manner. N.B. It is an offence to allow a dog to foul without cleaning up the faeces immediately afterwards.

CATS:

Permission to keep a cat is on the condition that:

* the cat is neutered.
* the cat must be litter trained.
* where a cat fouls in communal areas the tenant must remove the faeces immediately and dispose of in the appropriate manner.
* the tenant applies a suitable deodorant to any communal areas where necessary

**COMPLAINTS**

If the Group receives justifiable complaints, I/ we understand that we may be required to take appropriate action e.g. animal behaviour classes.

Where the Group is in receipt of complaints regarding the keeping and supervision of animals, the tenant may be required to rehome their pet if the complaints are consistent and justifiable.

Tenants will be given the opportunity to rectify the problem, prior to the Group making any decision to have the animal rehomed.

***In signing this agreement, I/ we hereby confirm that I/ we have read and fully understand the terms and conditions of the Group’s Pets Policy and Pet Ownership Agreement, all of which will be strictly adhered to.***

Tenant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Joint Tenant \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_